



ORDINARY MEETING AGENDA

Dated: Thursday 24th July 2025

Dear Councillors

Pursuant to Schedule 12 of the Local Government Act 1972, you are hereby summoned to an ordinary meeting of Elmton with Creswell Parish Council.

To be held at: **The Events Centre, Elmton Road, Creswell**

Date of meeting: **Thursday 31st July 2025 at 6:00PM**

Jade Wilson | Clerk to Elmton with Creswell Parish Council

Please note that the Parish Council meeting may be audio recorded under the Openness of Local Government Regulations 2014.

Agenda

ECPC – 35/25 **To receive Apologies for Absence**

ECPC – 36/25 **To receive any Declarations of Interest**

Members of the Authority are required to declare any interest they have which are covered by Section 43 of the Localism Act 2011

ECPC – 37/25 **To approve the minutes of the following meetings:**

- a.) Full Council Meeting held on the 19th June 2025
- b.) Extraordinary Full Council Meeting held on the 17th July 2025

To receive the draft minutes of the following meetings and agree actions:

- c.) To receive the draft Minutes of the HR Committee Meeting, held on the 8th July 2025 and formally ratify the decisions
- d.) To receive the draft Minutes of the Property Scrutiny Meeting, held on the 23rd July 2025 and resolve whether to accept the recommendations

ECPC – 38/25 **Public Participation**

- a) Pursuant to Standing Order 3(f), 3(g) and 3(i), Members of the Public and Press shall have a period of 30 minutes (total) to speak at the meeting, if their questions have been submitted at least three days before this meeting date. A Member of the Public shall not speak for more than five minutes.
- b) Local Government Reorganisation Presentation from Bolsover District Council - Cllr John Ritchie (Cabinet Member for Devolution) and Sarah Kay (Interim Director for Planning, Devolution and Corporate Policy)

The Public Consultation runs from 30 June to Sunday 10 August 2025 and will be used to shape the final proposal to the Government in November 2025. Further information and instructions on how to respond can be found [here](#):

[Derbyshire-Consultation-Document.pdf](#)

- c) If the Police Liaison Officer, County Council or District Council Member(s) are in attendance, they will be given the opportunity to raise any relevant Parish Council matter.

ECPC – 39/25	Information session from Bolsover CVS regarding an upcoming Consultation - Creswell Connects
ECPC – 40/25	Finances - a.) To approve the Bank Reconciliation as produced the RFO for the following period: 1st May– 31st May 2025 - b.) To approve the statement of accounts as produced by the RFO for the following period: 1st May– 31st May 2025 - c.) To approve the Bank Reconciliation as produced by the RFO for the following period: 1st June – 30th June 2025 - d.) To approve the statement of accounts as produced by the RFO for the following period: 1st June – 30th June 2025 - e.) To receive and review the budget to actuals report for Quarter 1 - April to June 2025 (with notes showing 15% or more variances with explanations) - f.) To note that the quarterly payments list (April to June) has been published to the website to comply with The Local Government Transparency Code
ECPC – 41/25	Staffing Matters - a.) To resolve that the HR Committee be tasked with recruiting a new Clerk and Proper Officer of the Council - b.) To note that agreement has been reached on the Local Government pay agreement for 2025/26 (3.2%). Rates will be adjusted and back pay issued in August salaries. - c.) To resolve that the HR Committee be tasked with recruiting another temporary maintenance worker to address the back log/complaints
ECPC – 42/25	Parish Council website and gov.uk emails To consider the quotes and resolve to appoint a provider
ECPC – 43/25	Parish Council Property, Land and Assets - a.) To receive updates on the Property Scrutiny Committee's review of Parish Council land and assets (as per NALC Report) - b.) To receive an update from the Heritage & Wellbeing Centre (H&WC) Working Group - c.) To receive the H&WC quarterly finance report and agree actions, if required - d.) To receive any updates on the Service Level Agreement - e.) To receive a report and recommendation from Officers regarding the H&WC Charitable Trust - f.) To consider the request from Creswell Model Village Neighbourhood and Friends, regarding using the green to the rear of the H&WC for Youth Engagement events
ECPC – 44/25	Other Items Requiring a Decision - a.) To agree if the Parish Council will respond formerly to the Local Government Reorganisation Consultation (Public Perspectives – One Derbyshire Two Councils) - b.) To agree the date & time for the next Finance Committee Meeting - c.) To consider and resolve to adopt the new IT Policy - d.) To agree that Officers can set up a new Parish Council Facebook page and apply to Facebook to have the old one(s) removed - e.) To consider the request from Creswell, Clowne & District Branch RBL regarding a contribution towards a new ceremonial flag
ECPC – 45/25	Planning Matters a.) To agree if the following planning applications require comment from the Parish Council (Planning Portal Link):

i. Application No: 25/00273/FUL Decision Level: Delegated
Proposal: Proposed internal first floor reconfiguration to provide 2 additional flats, with 3 rooflights and walkway access.
Location: 2 Elmtun Road Creswell Worksop S80 4HE
Deadline for comments 17th July 2025 (Previously circulated to members before the deadline)

ii. Application No: 25/00257/FUL Decision Level: Delegated
Proposal: Change of use from offices to three self-contained one-bedroom flats, with the existing retail unit and ground floor flat to be retained.
Location: 38 Elmtun Road Creswell Worksop S80 4JD
Deadline for comments 16th July 2025 (Previously circulated to members before the deadline)

a.) Planning decisions:

To note the following planning decisions:

i. Application No: 25/00261/FUL
Proposal: Single storey rear extension, dormer to rear and render to all elevations
Location: 47 Elmtun Road Creswell Worksop S80 4LN
Granted subject to conditions

ii. Application No: 25/00186/FUL
Proposal: First floor Extension to the rear and increase roof height to match existing and retention of front gates and wall which are between 1.50 and 1.80m high, and retention of 2.20m high fence in the rear garden
Location: 1 Rogers Avenue Creswell Worksop S80 4JP
Granted subject to conditions

iii. Application No: 25/00083/FUL
Proposal: Retention of summerhouse and use for beauty business
Location: 23 Sycamore Avenue Creswell Worksop S80 4JU
Granted subject to conditions

b.) To consider any planning applications received since the publication of the agenda and resolve to comment, if required

ECPC – 46/25

To review items of Correspondence

- (a) Bolsover District Council consultation on Gambling Act 2005 Policy (Statement of Licensing Principles). Deadline 24th August
- (b) Email received from MOP regarding new Doctor's Surgery
- (c) Email received from MOP regarding Creswell Cemetery
- (d) Emails received from MOP (various) regarding Play Parks
- (e) Email received from MOP regarding concerns over coal dust (& response received from Joint Environmental Health Service to Clerk)
- (f) Email received from MOP regarding Bowls Club and H&WC rear land
- (g) Email received from MOP regarding Growth Plan & new surgery
- (h) Bolsover DC - Land Availability Assessment, Call for Sites 2025
- (i) Email/visit - Dog fouling complaints
- (j) Email from Public Relations regarding the proposed Great Wolf Lodge resort in Clowne regarding engaging with the Creswell community for feedback (Clerk is in contact regarding a date for a Q&A session)
- (k) Derbyshire CC, Community Insights Survey. Deadline 31st July.

ECPC – 47/25

Date and Time of Next Full Council Meeting

Thursday 25th September 2025 at 6:00PM

