

**Elmton with Creswell**  
Parish Council



Minutes of the

Meeting of the Full Council held on Thursday 31<sup>st</sup> July 2025

At 6.00pm in the Cavendish Room, Creswell Events Centre

**Present:**

- Cllr S Smith (in the chair)
- Cllr P Colbert
- Cllr E Glassey
- Cllr J Bend
- Cllr R Turner
- Cllr K Gilfillan
- Cllr J Wells

**Also in Attendance:**

Karen Hanson (Chief Executive Officer of Bolsover District Council)  
District Councillor John Ritchie (Cabinet Member for Devolution)  
Jade Wilson (Clerk), James Palmer (RFO)- for some of the meeting  
County Councillor Roy Hallett  
Dr Joan Dixon (Bolsover CVS)  
There were 40 Members of the Public (MOP) in attendance.

ECPC – 35/25

**To receive Apologies for Absence**

Apologies were received from Cllr A Davis, Cllr D McGregor and Cllr M Sanders.  
The Police Community Support Officer also sent apologies.

At this point, a MOP shouted to ask for a microphone to be used, so the Clerk left the room to obtain one.

It was unanimously **agreed** to accept the reasons for apologies.

**Motion to vary business:**

Cllr Smith proposed that Item ECPC – 38/25 b. should be moved to the next item of business. This was **unanimously agreed** by all Councillors.

ECPC – 38/25

b.) Local Government Reorganisation Presentation from Bolsover District Council (BDC) - Cllr John Ritchie (Cabinet Member for Devolution) and Karen Hanson (CEO of BDC)

The presentation was **received** and a Q and A session took place. BDC had brought handouts for MOP. Questions surrounded the future of Parish Councils (still exist), if The Arc would close (probably), transferring loans to the new authority and the financial impact of reorganisation. There was also a discussion on assets and staff transfers such as TUPE legislation.

At 6.30pm Karen Hanson and Cllr John Ritchie left the meeting.

**Motion to vary business:**

Cllr Smith proposed that Item ECPC – 39/25 should be moved to the next item of business. The was **unanimously agreed** by all Councillors.

ECPC – 39/25 Information session from Bolsover CVS regarding an upcoming Consultation - Creswell Connects

A short presentation was **received** from Dr Joan Dixon (Bolsover CVS) and a short Q and A session took place.

At 6.35pm Dr Joan Dixon left the meeting.

ECPC – 36/25 **To receive any Declarations of Interest**

Cllr J Wells declared an interest in Item ECPC – 43/25 regarding the Heritage & Wellbeing Centre.

ECPC – 37/25 **To approve the minutes of the following meetings:**

a.) Full Council Meeting held on the 19<sup>th</sup> June 2025

**RESOLVED:** It was proposed by Cllr P Colbert that the minutes of the last meeting be accepted, this was seconded by Cllr E Glassey and the others agreed unanimously.

b.) Extraordinary Full Council Meeting held on the 17<sup>th</sup> July 2025

**RESOLVED:** It was proposed by Cllr S Smith that the minutes of the Extraordinary meeting be accepted, this was seconded by Cllr R Turner and the others agreed unanimously.

**To receive the draft minutes of the following meetings and agree actions:**

c.) To receive the draft Minutes of the HR Committee Meeting, held on the 8<sup>th</sup> July 2025 and formally ratify the decisions

**RESOLVED:** The draft minutes were received. It was proposed by Cllr K Gilfillan that the HR Committee decisions are ratified, this was seconded by Cllr E Glassey and the others agreed unanimously.

d.) To receive the draft Minutes of the Property Scrutiny Meeting, held on the 23<sup>rd</sup> July 2025 and resolve whether to accept the recommendations

**RESOLVED:** The draft minutes were received. Cllr P Colbert asked the Chair to read out the recommendations. There was a discussion about moving forward with the NALC recommendations. It was proposed by Cllr P Colbert that the recommendations of the Property Scrutiny Committee be accepted **apart from** Item ECPC – 7/25PS – the deadline would have to be changed from the 25<sup>th</sup> September due to not having enough information. The other Councillors agreed unanimously.

ECPC – 38/25 **Public Participation**

a) Members of the Public had submitted questions for the Council prior to the meeting.

A separate document is provided on the website which lists the questions that were pre-submitted and the answers given. Additional questions asked on the evening are also added to the supporting document.

c.) If the Police Liaison Officer, County Council or District Council Member(s) are in attendance, they will be given the opportunity to raise any relevant Parish Council matter.

The PCSO was unable to attend the meeting and had sent apologies.

County Councillor Roy Hallett gave an update:

- Since 1<sup>st</sup> May he had been attending induction and training

- He covers 4 parishes
- He had received a request from the Model Village group about the Fun Day and had managed to secure £200 to support this
- He said the Creswell meeting was well attended in comparison to other local parishes
- A MOP asked about the bus situation – Roy said he had put a report in and chased it up. The signs were conflicting and he had asked for County to send a surveyor to measure the bridge. Additionally there was a discussion on No.77 regarding it being a single decker now.
- A MOP asked about the 7.5 tonne limit on Craggs Road – Roy said he would look into this
- Cllr S Smith asked about the roads – Roy said 1400 pot holes were fixed last month, that there was new equipment and a plan in place for repairs
- A MOP asked about Hazelmere Road, there was a blind bend with overgrown hedge
- He had some ideas about the H&WC and would speak to Councillors and MOP.

ECPC – 40/25

### **Finances**

- To approve the Bank Reconciliation as produced the RFO for the following period: 1st May– 31st May 2025
- To approve the statement of accounts as produced by the RFO for the following period: 1st May– 31st May 2025
- To approve the Bank Reconciliation as produced by the RFO for the following period: 1st June – 30<sup>th</sup> June 2025
- To approve the statement of accounts as produced by the RFO for the following period: 1st June – 30<sup>th</sup> June 2025

**DEFERRED:** There was an issue with bank access and with Scribe reconciliations. It was unanimously agreed to defer this to the next meeting.

- To receive and review the budget to actuals report for Quarter 1 - April to June 2025 (with notes showing 15% or more variances with explanations)

**DEFERRED:** There was an issue with bank access and with Scribe reconciliations. It was unanimously agreed to defer this to the next meeting.

- To note that the quarterly payments list (April to June) has been published to the website to comply with The Local Government Transparency Code

### **NOTED**

ECPC – 41/25

### **Staffing Matters**

- To resolve that the HR Committee be tasked with recruiting a new Clerk and Proper Officer of the Council

**RESOLVED:** Councillors **agreed unanimously.**

- To note that agreement has been reached on the Local Government pay agreement for 2025/26 (3.2%). Rates will be adjusted and back pay issued in August salaries.

### **NOTED**

- To resolve that the HR Committee be tasked with recruiting another temporary maintenance worker to address the back log/complaints

**RESOLVED:** There was a discussion about a temporary worker for 6 months, for 20 hours a week. Cllr E Glassey proposed this be approved. It was seconded by Cllr K Gilfillan and **agreed** by majority. Cllr S Smith requested it be recorded that he voted against this item.

ECPC – 42/25

**Parish Council website and gov.uk emails**

To consider the quotes and resolve to appoint a provider

**RESOLVED:** It was proposed by Cllr P Colbert that Company 3 be awarded the contract (cheapest quotation), this was seconded by Cllr S Smith and the others agreed unanimously.

Company 3 is the existing website provider – Parish Web and Host.

ECPC – 43/25

**Parish Council Property, Land and Assets**

- a.) To receive updates on the Property Scrutiny Committee's review of Parish Council land and assets (as per NALC Report)

This was covered in Item ECPC – 37/25 d.

- b.) To receive an update from the Heritage & Wellbeing Centre (H&WC) Working Group

There was no further update.

- c.) To receive the H&WC quarterly finance report and agree actions, if required
- The Q1 finance report (April to June 2025) was **received** and **discussed**.

***The Chair suspended Standing Orders so that a MOP could ask a question***

The question was regarding the figure on the Hired services/contracts being over budget. The Clerk said it may have been due to vandalism but will look into this.

***Standing Orders were reinstated***

- d.) To receive any updates on the Service Level Agreement

There were no updates.

- e.) To receive a report and recommendation from Officers regarding the H&WC Charitable Trust

**RESOLVED:** The report was **received** by Council. It was unanimously agreed to support the Officers' recommendations to dissolve the H&WC Charitable Trust (in its current form) for the reasons provided. Cllr J Wells did not support the decision, but was unable to vote due to declaring an interest in this item.

- f.) To consider the request from Creswell Model Village Neighbourhood and Friends, regarding using the green to the rear of the H&WC for Youth Engagement events

**DEFERRED:** Cllr E Glassey provided a report and photos regarding the safety of the area and recommended that it was unsuitable due to risk of injury. She suggested the play park on Model is a better location. Cllr S Smith and Cllr J Wells said they were prepared to inspect the site and defer this item. All Councillors were in favour.

ECPC – 44/25

**Other Items Requiring a Decision**

- a.) To agree if the Parish Council will respond formally to the Local Government Reorganisation Consultation (Public Perspectives – One Derbyshire Two Councils)

**RESOLVED:** It was agreed that Councillors would respond individually.

- b.) To agree the date & time for the next Finance Committee Meeting

**RESOLVED:** It was agreed that the meeting would be on Thursday 21<sup>st</sup> August at 10am.

- c.) To consider and resolve to adopt the new IT Policy

**RESOLVED:** It was unanimously agreed that the IT Policy be approved and implemented.

- d.) To agree that Officers can set up a new Parish Council Facebook page and apply to Facebook to have the old one(s) removed

**RESOLVED:** It was unanimously agreed that this is approved and actioned.

- e.) To consider the request from Creswell, Clowne & District Branch RBL regarding a contribution towards a new ceremonial flag

**DEFERRED:** There was a discussion about the branch joining with Clowne. It was agreed to defer this item. The Clerk stated that this expenditure would be allocated to Section 137 funds.

ECPC – 45/25

### **Planning Matters**

- a) To agree if the following planning applications require comment from the Parish Council:

- i. Application No: 25/00273/FUL Decision Level: Delegated

Proposal: Proposed internal first floor reconfiguration to provide 2 additional flats, with 3 rooflights and walkway access.

Location: 2 Elmtan Road Creswell Worksop S80 4HE

Deadline for comments 17th July 2025 (Previously circulated to members before the deadline)

- ii. Application No: 25/00257/FUL Decision Level: Delegated

Proposal: Change of use from offices to three self-contained one-bedroom flats, with the existing retail unit and ground floor flat to be retained.

Location: 38 Elmtan Road Creswell Worksop S80 4JD

Deadline for comments 16th July 2025 (Previously circulated to members before the deadline)

There were no comments or objections to any planning applications.

- a.) Planning decisions:

To note the following planning decisions:

- i. Application No: 25/00261/FUL

Proposal: Single storey rear extension, dormer to rear and render to all elevations

Location: 47 Elmtan Road Creswell Worksop S80 4LN

Granted subject to conditions

- ii. Application No: 25/00186/FUL

Proposal: First floor Extension to the rear and increase roof height to match existing and retention of front gates and wall which are between 1.50 and 1.80m high, and retention of 2.20m high fence in the rear garden

Location: 1 Rogers Avenue Creswell Worksop S80 4JP

Granted subject to conditions

- iii. Application No: 25/00083/FUL

Proposal: Retention of summerhouse and use for beauty business

Location: 23 Sycamore Avenue Creswell Worksop S80 4JU

Granted subject to conditions

**NOTED**

- b.) To consider any planning applications received since the publication of the agenda and resolve to comment, if required

None.

ECPC – 46/25

**To review items of Correspondence**

- (a) Bolsover District Council consultation on Gambling Act 2005 Policy (Statement of Licensing Principles). Deadline 24<sup>th</sup> August - NOTED
- (b) Email received from MOP regarding new Doctor's Surgery – This was out of the control of the Parish Council
- (c) Email received from MOP regarding Creswell Cemetery - NOTED
- (d) Emails received from MOP (various) regarding Play Parks - NOTED
- (e) Email received from MOP regarding concerns over coal dust (& response received from Joint Environmental Health Service to Clerk) - NOTED
- (f) Email received from MOP regarding Bowls Club and H&WC rear land - NOTED
- (g) Email received from MOP regarding Growth Plan & new surgery - NOTED
- (h) Bolsover DC - Land Availability Assessment, Call for Sites 2025 - NOTED
- (i) Email/visit - Dog fouling complaints  
The RFO gave an update on his discussions with BDC. He would be getting quotes for better signage as this cannot be enforced without it.
- (j) Email from Public Relations regarding the proposed Great Wolf Lodge resort in Clowne regarding engaging with the Creswell community for feedback (Clerk is in contact regarding a date for a Q&A session) - NOTED
- (k) Derbyshire CC, Community Insights Survey. Deadline 31<sup>st</sup> July – NOTED

***At 8.06pm, The Chair proposed that Standing Orders be suspended for an additional 15 minutes to receive further questions from the public. This was agreed.***

The questions and answers are listed on the supporting Q and A document.

*At 8.11pm Cllr R Turner left the meeting.*

ECPC – 47/25

**Date and Time of Next Full Council Meeting**

Thursday 25<sup>th</sup> September 2025 at 6:00PM

**MEETING CLOSED 8.19PM**

SIGNED: \_\_\_\_\_

NAME: \_\_\_\_\_

DATE \_\_\_\_\_